

PUBLIC HEALTH AND SAFETY

INSPECTIONAL OCCUPATIONAL GROUP [225]

AIR POLLUTION INSPECTOR

General Statement of Duties and Responsibilities

This is an inspectorial class of positions involved in conducting inspections of potential sources of environmental pollution to ensure compliance with laws, rules and regulations governing the protection of the City's atmosphere through the reduction and/or elimination of conditions contributing to environmental pollution. Personnel may operate a motor vehicle to visit sites. There are two Assignment Levels within this class of positions; all personnel perform related work.

Assignment Level I

Under direct supervision, receives training in and, with limited latitude for the exercise of independent judgment, assists in and performs beginning level work conducting air and/or noise pollution inspections.

Examples of Typical Tasks

Patrols an assigned area to detect, observe, investigate and report on conditions contributing to air and/or noise pollution.

Investigates complaints alleging emissions of contaminants into the atmosphere, excessive noise or the improper operation of equipment; interviews complainants for confirmation and clarification of complaints.

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AIR POLLUTION INSPECTOR (continued)

Assignment Level I (continued)

Examples of Typical Tasks (continued)

Inspects installations of equipment capable of emitting air contaminants or excessive noise and devices capable of controlling contaminants or noise; checks the maintenance and operation of such equipment and evaluates the effectiveness of corrective action taken.

Collects samples of fuel and other materials for laboratory analysis.

Conducts surveys and submits reports on areas and industries.

Inspects and observes marine craft, and stationary/mobile equipment for excessive emissions of air contaminants and/or excessive noise.

Uses Micro-Ringelmann Chart, sound level meters, calibration equipment and other measuring devices and test equipment.

Prepares reports of inspection activities.

May issue Notices of Violation under the supervision of an Air Pollution Inspector Assignment Level II. May testify at hearings.

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AIR POLLUTION INSPECTOR (continued)

Assignment Level II

Under supervision, with latitude for the exercise of independent judgment, conducts and supervises inspections of potential sources of environmental pollution. In addition to performing tasks described in Assignment Level I, performs tasks such as the following:

Examples of Typical Tasks

Serves summonses and violation notices.

Testifies at hearings and assists in the preparation of evidence.

Checks and calibrates instruments and other analytical equipment needed to determine air contaminants and noise levels; seals equipment, under direction.

Trains and supervises Air Pollution Inspectors Assignment Level I.

Qualification Requirements

A four-year high school diploma or its educational equivalent.

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AIR POLLUTION INSPECTOR (continued)Certificate Requirement

Within three years of appointment to Air Pollution Inspector Assignment Level I or to be appointed directly to Assignment Level II, candidates/incumbents must possess an acceptable Visible Emissions Certificate and an acceptable Urban Noise Course Certificate. These certificates must be maintained for the duration of employment.

License Requirement

Within six months of appointment to Assignment Level I or to be appointed directly to Assignment Level II candidates/incumbents must possess a motor vehicle driver license valid in the State of New York. This license must be maintained for the duration of employment.

NOTES:**I. Probationary Period for Assignment Level I**

Appointments to Assignment Level I of this position are subject to a minimum probationary period of three years.

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AIR POLLUTION INSPECTOR (continued)

NOTES: (continued)

II. Requirements for Assignment Level II

- a. Upon satisfactory completion of three years of training and service as an Air Pollution Inspector Assignment Level I, employees who possess a driver license valid in the State of New York, a Visible Emissions Certificate and an Urban Noise Course Certificate shall be assigned to Assignment Level II.

- b. To be appointed directly to Assignment Level II, candidates must have, in addition to meeting the minimum qualification, the certificate and license requirements set forth above, and three years of full-time satisfactory experience in the inspection, operation, testing, designing or the maintenance of equipment that may emit air contaminants and/or excessive noise such as the following: air cleaning, fuel burning, industrial processing, incinerating, or electrical or acoustical equipment.

Direct Lines of Promotion

From: None

To: Associate Air Pollution
Inspector (31316)