

2019–20 Central Calendar

DAYS WHEN OFFICES ARE CLOSED

All Central Headquarters offices of the New York City Department of Education (NYCDOE) will be closed on the dates listed below. Except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law, any absence of per annum, per diem, hourly non-competitive employees, and monthly salaried employees of the administrative staff and headquarters' pedagogical personnel scheduled to work on these days shall be excused without loss of pay and without charge to annual leave.

2019

- Independence Day: Thursday, July 4
- Labor Day: Monday, September 2
- Columbus Day: Monday, October 14
- Veterans Day: Monday, November 11
- Thanksgiving Holiday: Thursday and Friday, November 28/29
- Christmas Holiday: Tuesday and Wednesday, December 24/25

2020

- New Year's Holiday: Tuesday and Wednesday, December 31/January 1
- Dr. Martin Luther King Jr. Day: Monday, January 20
- Washington's Birthday: Monday, February 17
- Memorial Day: Monday, May 25

All central headquarters and offices of the Department of Education will be open, with limited staff, on a dates described below. These days will continue to be paid holidays for certain, but not all employees, as indicated in the notes below. For information regarding Election Day, Lincoln's Birthday, and Anniversary Day, please also refer to the notes below.

NOTES

Additional Paid Holidays

The days listed below are paid holidays for employees *except* for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law and managerial/confidential employees, i.e., pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF). When they fall on weekdays, these days are scheduled as regular workdays for these specifically identified groups of employees. Those employees who need time off should request annual leave.

- Eid al-Adha: Monday, August 12, 2019
- Rosh Hashanah: Monday, September 30 and Tuesday, October 1, 2019
- Yom Kippur: Wednesday, October 9, 2019
- The First Day of Passover: Thursday, April 9, 2020

- **The Second Day of Passover and Good Friday: Friday, April 10, 2020**

Note that in 2020, two holidays sometimes observed fall on weekends. These are Lunar New Year (Saturday, January 25, 2020) and Eid al-Fitr (Sunday, May 24, 2020).

Election Day (Tuesday, November 5)

All schools and all other department of education facilities will be open on Tuesday, November 5, 2019 (Election Day). For the exceptions noted in the next paragraph, employees working on Election Day in Borough/Citywide Offices and central headquarters offices are entitled to be excused on another day, without charge to annual leave. The first personal business or annual leave (vacation) absence that an employee takes after Election Day will automatically be recorded as a "floating holiday." However, that day off must be taken on or before Friday, August 30, 2020 and must be selected in a manner that ensures the efficient operation of the office. Where feasible, employees may use the traditional date for Election Day as their "floating holiday."

Election Day is generally a holiday for "prevailing wage rate" employees (unless otherwise modified in their Consent Determination). Election Day is a regularly scheduled workday for administrative employees covered by a collective bargaining agreement hired after June 30, 2004, and for the following managerial/confidential employees hired after December 31, 2004: pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF). In accordance with the collective bargaining agreement, Education Administrators represented by CSA no longer receive the Election Day floating holiday regardless of their hiring date.

Lincoln's Birthday, Observed (Friday, February 21)

All central headquarters offices of the Department of Education will be open, and limited staff will be accessible on Wednesday, February 12, 2020.

For all non-managerial/non-confidential employees (i.e., administrative employees covered by a collective bargaining agreement), Lincoln's Birthday Observed is scheduled as a holiday on Friday, February 21, 2020. Managerial/confidential employees hired on or before June 30, 2004 and working on Lincoln's Birthday Observed in central headquarters offices are entitled to be excused on another day, without charge to annual leave.

Managerial/confidential employees are defined as: pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF).

The first available personal business or annual leave (vacation) absence that a managerial/confidential employee hired on or before June 30, 2004, takes after Lincoln's Birthday Observed (**Friday, February 21, 2020**) will automatically be recorded as a "floating holiday." However, that day off must be taken on or before Friday, August 30, 2020, and must be selected in a manner that ensures the efficient operation of the office.

Where feasible, employees may use the traditional date for Lincoln's Birthday Observed as their "floating holiday."

Lincoln's Birthday Observed is a regularly scheduled workday for the following managerial/confidential employees hired after June 30, 2004: pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF).

Anniversary Day (Thursday, June 4)

Anniversary Day (Thursday, June 4, 2020) is a regular workday for all staff, except for DC37 school-based, Local 372 represented employees in Brooklyn and Queens.